

Northern New York Newspapers Corp.

Obituary Submission Procedures

1. Submit a written obituary via e-mail to obits@wdt.net or the newsroom fax at (315) 661-2523.

Obituaries must be received no later than 5 p.m. for the following day's paper. If you have questions about obituary submission, please call (315) 661-2420.

2. In the e-mail, please indicate in which newspapers you would like the obituary to be published.

3. Wait for a proof and the cost to be e-mailed or faxed back from the paper.

4. Approve the proof and cost or make changes.

5. Provide a credit card for billing to our business office by calling (315) 661-2392. Our business office is open from 8 a.m. to 5 p.m. Monday through Friday. If you prefer, you may instead fax the Credit Card Authorization form, available online on the Obituary page, to (315) 661-2417.